

**Dorothy Hull Library
Windsor Charter Township
Library Board Minutes
July 14, 2022**

Present: Watson, Kyler, Runels, Robbins, Reznick, Gould, Sanders, Wagemaker; Gloria Sabourin, Sarah Stump
President Watson called the meeting to order 6:00 p.m.

Public Comment: None

Agenda Addition: Motion by Reznick, support Robbins to amend the agenda to include the report on library hours and a discussion of a Friends of the Library group. Motion Carried. 6-0

Minutes: Motion by Runels, support Robbins to approve the June 9, 2022 minutes with the amendment of adding "take" (last line under Communications) and "do" (in 3rd line under Public Comment.) Motion Carried 6-0.

Financial Reports:

The Checking, Savings and Certificate Rates report was reviewed as presented. In the Revenue and Expenditure Report it was noted that the fee for the audit reflected an increase of a little over \$250. The library cannot get a cheaper rate as the audit is done along with the township audit.

(a) There was discussion over the **Eaton Community certificate of deposit** (ending in 6271) and CD renewal rates. Motion by Robbins, support Runels to renew the Eaton Community CD #6271 for no longer than six months. Motion Carried 6-0.

(b) 2022 Budget Amendments:

Motion by Runels, support Robbins to approve the following 2022 Budget Amendments:

(1) Add \$1000 to Library Materials from Capital Outlay to reflect the Wood gift, (2) Add \$250 to Programming to reflect Dimondale Business Association gifts, (3) Add \$250 to Revenues/Donations to reflect DBA gifts. Motion Carried 6-0.

Motion by Gould, support Reznick that the June 2022 financial reports be approved pending audit. Motion Carried 6-0.

Old Business:

a. **Millage discussion:** Gloria Sabourin, from the CDHWT Committee, reported that the Committee has been attending the Farmers Market for community outreach and concerns. On the 28th, the Committee will be visiting Dime's for social time and community outreach, and are also planning fall activities.

b. **Michigan Townships Association/Par Plan Grant** – Work is slated to begin this next week on installation of the handicapped door openers.

c. **Library Services and Technology Act grant application** – We will not know the outcome until August.

d. **Board member vacancies and the general election:** A letter was received and an interview was conducted for Lynda Meade, applicant for one of the upcoming Board vacancies. Mead will be unable to attend until September, due to other commitments.

Motion by Watson, support Runels to appoint Lynda Meade as a Board member. Reznick and Gould indicated they would like to meet the candidate before voting approval.

Motion Carried as follows: Ayes: Robbins, Runels, Watson, Kyler Nays: Gould, Reznick Motion Carried 4-2.

A communication received from Clare Meimbiela, Library of Michigan Law Consultant, stated that the current staggering of member terms was inappropriate. Discussion. The bylaws will need to be amended to reflect that correction. In summary, in 2024, the whole board will need to be re-elected with all other township officials. Runels agreed to work on the bylaws for the August agenda.

e. **Report on library hours/Friends of the Library:** Linda Reznick gave a report and handouts reflecting area and other comparable libraries regarding hours and staffing. She also talked on how a Friends of the Library group could be established. A group would have to be initiated by others rather than the Board.

New Business:

- a) **People Counter.** Sanders said wiring has to be installed before a counter could be installed. She is looking for a grant or other funding opportunity for this item. Installation would run approximately \$1500, with ongoing software costs of approximately \$250.

Information, Announcements, etc:

a) **Library Director's Report:** An updated report was presented showing specific library tasks and how they are being distributed as the staff size shrinks. Some items are no longer being performed regularly due to lack of staff. Sanders is still looking for a part-time staff applicant. Watson asked what Board members could do to help out? Sanders will make a list.

The well pump has a pressure tank problem and is being looked into.

b) **Circulation Report:** Circulation has greatly increased in all areas.

c) **Committee Reports:**

1) **Finance Committee:**

a) **Proposed 1 mil budget presentation:** Sanders presented a fact sheet regarding new collections and how a mil would be spent.

b) **Proposed flat funding for 2023-24 presentation:** Sanders presented a scenario for flat funding that includes no staff raises and further cuts in collections. Discussion followed generally about the millage and what would be eliminated, such as raises and/or materials, if a millage does not pass, and in general what can or cannot be done to keep the library going and for how long.

Linda Reznick has joined the Finance Committee.

2) **Strategic Planning Committee:** No report until August.

Communications:

a) **Communication from Joan Wight:** Wight visited from out of state and was pleased with the shadow box containing her husband's Dimondale High School sweater donated years ago, and donated \$200 to cover both what was previously spent and another sweater/box to house her own letter sweater, which she has also donated.

b) **Communication from Amy Bird:** Bird expressed disapproval with one of the library's YA books that in her opinion did not seem to represent "better family values." Sanders responded to her concerns with explanations of both the library's Collection Development policy and how library displays are created. Sanders also made clear that the only "endorsement" of library materials consists of the "Staff Favorites" display and expressed hope that Ms. Bird and her family would continue to visit the library. Sanders has prepared a form for persons to complete in such a situation conjunction with the library's existing Collection Development Policy.

Sanders said seventy percent of the challenges being received by today's libraries are against materials that have an LGBTQA+ component. There is also a "First Amendment" citizens group that is circulating and challenging libraries.

Public Comment: None

Adjournment:

Motion by Runels, support Robbins that the meeting be adjourned. Motion Approved 6-0.

Adjournment: 7:25 p.m.

Respectfully submitted:

Inge M. Kyler,
Secretary